



9135 Katy Frwy, Suite 204  
Houston, TX 77024  
Tel: 713.465.0051  
Fax: 713.465.8589  
information@directoryone.com

## Brochure Website Design

### Amenities

- \* Up to 40 hours of custom web design/work
- \* Layout definition
- \* Website architecture definition
- \* Site map definition
- \* Up to 20 individual HTML web pages
- \* Up to 40 scanned/input graphics or photos
- \* Feedback Form
- \* Email link
- \* Urchin web analytics
- \* CGI bin and forms
- \* Domain Name Registration
- \* Web Hosting for 1 year
- \* Validated HTML/CSS code
- \* Analog log files
- \* Cross browser compatibility

### Price

**\$1,000 Set-up fee plus \$249 / Mo. (for 12 months) or make one payment of \$3,589 which includes a 10% discount (plus applicable sales tax)**

Custom feedback forms containing more than 15 fields will be subject to an additional charge. A hit counter will be installed on one page of client's choice.

All text will be provided by the client in a digital format, pages of more than 1,200 words of text may be subject to additional fees. If the text cannot be provided in a digital format there will be 200 words per page approximate maximum, pages of more than 200 words may be subject to additional fees. Please submit your final text. Time required to make substantive changes to client-submitted text will be billed at an hourly rate of \$100.

All photos and misc. graphics will be supplied by client. This is in addition to the top-of-page graphic.

Once your website is paid in full, Directory One will continue to provide hosting and annual domain name registration unless Directory One receives notice of cancellation of these services. You will be billed accordingly and will be responsible for these bills.

The content of the web pages will be supplied by the client and executed as specified by the client in the Web Design Planning Worksheet. This website includes up to 20 web pages and should not exceed 40 hrs of work. If the client desires additional standard web pages beyond the original number of pages specified above, the client agrees to pay Directory One, Inc. at the hourly rate of \$100.00 for each additional web page. Graphics or photos beyond the allowed average of 2 per web page (40 total) shall be billed at an additional \$25.00 each. Any requested custom graphic will be billed at the hourly rate of \$100.

Directory One, Inc. and the client must work together to complete the website in a timely manner. We agree to work expeditiously to complete the website no later than \_\_\_\_\_. If the client does not supply Directory One, Inc. complete graphics and text content for all web pages contracted for within 6 weeks (unless otherwise specified below) of the date this contract was signed, the entire amount of the contract becomes due and pay able. If the client has not submitted complete text and graphics content within two months (unless otherwise specified below) of the date this contract was signed, an additional continuation fee of 10% of the total contract price will also be assessed each month until the website is completed.

Directory One, Inc. reserves the right to assign subcontractors to this project to insure the right fit for the job as well as on-time completion. The client represents to Directory One, Inc. and unconditionally guarantees that any elements of text, graphics, photos, designs, trademarks, or other artwork furnished to Directory One, Inc. for inclusion in web pages are owned by the client, or that the client has permission from the rightful owner to use each of these elements, and will hold harmless, protect, and defend Directory One, Inc. and its subcontractors from any claim or suit arising from the use of such elements furnished by the client.

From time to time governments enact laws and levy taxes and tariffs affecting Internet electronic commerce. The client agrees that the client is solely responsible for complying with such laws, taxes, and tariffs, and will hold harmless, protect, and defend Directory One, Inc. and its subcontractors from any claim, suit, penalty, tax, or tariff arising from the client's exercise of Internet electronic commerce.

Copyright to the finished assembled work of web pages produced by Directory One, Inc. is owned by Directory One, Inc. until final payment of this contract. Directory One, Inc. and its subcontractors retain the right to display graphics and other web design elements as examples of their work in their respective portfolios.

The agreement contained in this Website Design Contract constitutes the sole agreement between Directory One, Inc. and the client regarding this website. Any additional work not specified in this contract must be authorized by a written change order. All prices specified in this contract will be honored for twelve (12) months after both parties sign this contract. Continued web design services after that time will require a new agreement.

**Your billing will begin one month from the date of signature.**

By signing the Directory One Inc. Website Design Contract you agree to pay the entire price of design as indicated in the right column of your package description at the top of this agreement. Customers receive a 10% discount if the year's bill is paid in full at the beginning of the term.

The set-up fee is due upon signature of this agreement. Monthly billing will begin thirty days from signature of this agreement. A total of twelve monthly payments will be due over an 12-month period. A one time 5.0% late payment charge may be assessed if current charges are over 30 days past due.

Directory One, Inc. will not refund any deposits or payments once seven days have passed. This agreement is legally binding seven days from the signing of this agreement and will remain in effect until the website is paid for in full.

Directory One, Inc. reserves the right to terminate service for any but not limited to the following reasons: web sites considered to be of pornographic nature by Directory One, Inc., web sites involved in domain name disputes, failure to pay for services on time, solicitation or selling of illegal products or services.

### Other Specifications:

---



---



---

I, \_\_\_\_\_ (print customer name), assert that I am a person employed by \_\_\_\_\_ (company name), that I have the authority to make decisions concerning this company's web presence, and that I have the authority to promise payment to Directory One, Inc. for services rendered. I assert that I have read the Directory One Website Design Contract and understand the contents therein.

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Complete the Following Contact and Billing

Company Name: \_\_\_\_\_  
Company Contact: \_\_\_\_\_  
Billing Address: \_\_\_\_\_

Current Email Address: \_\_\_\_\_  
Current Domain Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Alternate Phone Number(s): \_\_\_\_\_  
Fax: \_\_\_\_\_  
Alternate Company Contacts: \_\_\_\_\_

### Please choose a payment

I have enclosed a check for the Set-up fee for a total of: \_\_\_\_\_ (\$1,000.00)

**OR**

I have enclosed a check for the entire amount of my web design package for a total of \_\_\_\_\_.  
(With 10% discount included: \$3,589.00) plus applicable sales tax

**OR**

I authorize Directory One, Inc. to charge my credit card for the Set-up fee in this agreement for a total of: \_\_\_\_\_. (\$1,000.00) plus applicable sales tax

**OR**

I authorize Directory One, Inc. to charge my credit card for the entire amount of my web design package for a total of \_\_\_\_\_. ( With %10 discount included: \$3,589.00) plus applicable sales tax

Type of Credit Card: \_\_\_\_\_  
Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
Credit Card Billing Address (if different from above):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Salespersons Signature (if applicable):** \_\_\_\_\_ **Date:** \_\_\_\_\_